

# Public Document Pack

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A meeting of **Alcohol and Entertainment Licensing Sub-Committee** will be held in Committee Room 1 - East Pallant House on **Thursday 23 January 2020 at 10.00 am**

MEMBERS: Mr J Elliott, Mr G McAra, and Mrs S Taylor

## AGENDA

### Part 1

1 **To elect a Chairman for this Hearing**

2 **Declarations of Interests**

Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.

3 **Licensing Hearing (Pages 1 - 50)**

**'Pub in the Park', Oaklands Park, Wellington Road, Chichester**

**Application for a Premises Licence:**

- (a) Chair opens the Hearing.
- (b) Items arising from Regulation 6 Notice (Notice of Hearing).
- (c) Notice of any representations withdrawn.
- (d) The procedure will then follow the Sub-Committee protocol and procedure note attached

4 **Consideration of any late items as follows:**

- (a) items added to the agenda papers and made available for public inspection;
- (b) items which the chairman has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.

### NOTES

1. The press and public may be excluded from the meeting during any item of business whenever it is likely that there would be disclosure of exempt information as defined in section 100I of and Schedule 12A to the Local Government Act 1972
2. The press and public may view the agenda papers within Part 1 of the agenda on Chichester District Council's website at <http://www.chichester.gov.uk/committees>.
3. Subject to the provisions allowing the exclusion of the press and public, the

photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of his or her intentions before the meeting starts. The use of mobile devices for access to social media is permitted but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. [Standing Order 11.3 in the Constitution of Chichester District Council]

## CHICHESTER DISTRICT COUNCIL

### THE LICENSING ACT 2003 (THE 'ACT')

### THE LICENSING ACT 2003 HEARING REGULATIONS 2005

### SUB-COMMITTEE PROTOCOL AND PROCEDURE NOTE

#### A. PROTOCOL

##### 1. The Notice of Meeting

- (a) The Notice of Sub-Committee meeting issued by the Council shall be accompanied by the following:
  - (i) A report of the Licensing Officer which shall include:
    - (a) Conditions the Licensing Officer considers relevant in the event that the application is granted;
    - (b) Any matters which in his opinion require clarification; and
    - (c) Observations on the application in relation to the Licensing Objectives, National Guidance and local policy.
  - (ii) Where relevant, the notices which have been given by the applicant and other parties under the Act.
- (b) The Notice of Meeting shall be served upon:
  - (i) The applicant (together with copies of relevant representations under the Act);
  - (ii) Persons who have made relevant representations under the Act; and
  - (iii) Where appropriate the Chief Officer of Police who has given notice under the Act.

##### 2. Appearances and Submissions

###### (a) Constitution of the Sub Committee

A Member of a Ward in which the premises are located and is the subject of an application shall not be a Member of the Sub-Committee determining such application.

###### (b) Parties entitled to appear

In accordance with the Licensing Act 2003 (Hearings) Regulations 2005 any person making relevant representations, the applicant and the Licensing Officer may attend the hearing and may be assisted or represented by any person whether or not the person is legally qualified.

**(c) At the Hearing**

Any party shall be entitled to:

- (i) Respond to any point in support of their application or representation which the Licensing Authority (the 'Authority') has given notice that it may require further clarification on;
- (ii) Normally to put questions to any other party; and
- (iii) Address the Sub-Committee.

**(d) Consequences of non-attendance**

- (i) The Sub-Committee will normally proceed with a hearing where a party has informed the Authority that it does not intend to attend or be represented at the hearing.
- (ii) Where a party has not so indicated but fails to attend or to be represented at the hearing the Sub-Committee may, at its discretion, where it is considered necessary in the public interest, adjourn the hearing to a later date or hold the hearing in the party's absence subject to, (in the latter case), the Sub-Committee considering the application or representations made by the absent party.

**(e) Submissions to the Sub Committee**

- (i) Subject to each party being given an equal maximum time the Sub-Committee may, at its discretion, where it considers appropriate in the public interest, advise parties that it will impose a time limit on speeches or submissions to be made to it.
- (ii) The Sub-Committee may, at its discretion, request that where a number of relevant representations repeat or in substance repeat a representation, that a representative of those making such representations make submissions to it on behalf of the other parties.
- (iii) The production of draft conditions by the Licensing Officer shall not be construed as influencing the Sub-Committee in advance of hearing representations and are produced for administrative convenience in the event that, following formal determination of the application, the Sub-Committee considers it appropriate to grant consent but with such conditions as it may consider appropriate.
- (iv) The Sub-Committee shall not have regard to any information first produced by a party at the hearing without first obtaining the consent of other parties present at the hearing.

**(f) Conduct at the Hearing**

- (i) The Sub-Committee may, at its discretion, require a person to leave the hearing and refuse to permit that person to return or to return only on such conditions as the Sub-Committee specifies if, in its opinion, that person is behaving in a disruptive manner, provided that such person may submit written evidence in accordance with the Regulations.

- (ii) Any irregularity arising from any failure to accord with this procedure shall not make the hearing void. If any person has clearly been prejudiced the Authority will take appropriate steps to rectify the irregularity before reaching its determination. Clerical mistakes in a document arising from accidental slip or omission may be corrected by the Authority.
- (iii) The public (including any parties or their representatives) may be excluded from part of the hearing where the public interest in so doing outweighs the public interest in the hearing taking place in public.
- (iv) The Sub-Committee may adjourn the hearing to a specified date where it considers it necessary to obtain further information or to facilitate representations or to assess such representation at or in the vicinity of the premises.

## **B. Procedure at the Hearing**

### **1. Order of Presentation**

- (a) The procedure of the Sub-Committee is as follows:
  - (i) Chair opens the meeting, introducing Members of the Sub-Committee and officers present to the applicant and members of the public, explains the nature of the decision to be taken and the procedure to be followed, and shall consider any request made by a party under the Regulations for permission for another person to appear at the Hearing, such permission not to be unreasonably withheld.
  - (ii) The Licensing Officer outlines the application, any relevant representations and relevancies to the local authority licensing policy statement and statutory guidance (optional).
  - (iii) Members to ask any relevant questions of the officer.
  - (iv) Licensing Officer introduces applicant (if present) and invites him or her, or person representing them, to address the committee or clarify any information arising from the officers' outline, if necessary.
  - (v) Licensing Officer to invite those parties making representations to address the Sub-Committee.
  - (vi) Members to ask any relevant questions of those parties making representations.
  - (vii) Applicant or person representing them to ask any relevant questions of those parties making representations.
  - (viii) Applicant or person representing them addresses the Sub-Committee.
  - (ix) Members may ask any relevant questions of the applicant or person representing them.
  - (x) Parties that made representations to ask any relevant questions of the applicant or person representing them.
  - (xi) Chair to invite applicant or those representing them, and any parties making representations, to briefly summarise their points if they wish.

- (xii) Chair invites Licensing Officer to comment on the effect of any evidence submitted in relation to local Licensing Authority's policies.
- (xiii) Chair asks all parties that they are satisfied they have said all they wish to.
- (xiv) Members of the Sub-Committee retire and discuss and make their decision.
- (xv) Chair relays the decision and the reasons given for the decision and any conditions placed upon the licence (if granted) and the licensing objective that they relate to.

**NB (b) Decision**

- (i) The Sub-Committee shall assess the application:
  - (a) Against the four Licensing Objectives being
    - The Prevention of Crime and Disorder;
    - Public Safety;
    - The prevention of public nuisance;
    - The protection of children from harm; and
  - (b) Any relevant national guidance and local policy.

**(ii) Legal Advice**

The Sub-Committee may request the assistance of the Council's legal officer at any time. Where practicable, the legal officer shall ensure that any legal advice given to the Sub-Committee not previously given during the course of hearing, shall be made known to the applicant and those making relevant representations and he shall give them the opportunity of making representations on such advice before the Sub-Committee makes its decision.

**(iii) Confirming the Decision**

Written confirmation of the decision including any conditions in the event that the application is granted and reasons for the decision and, if relevant conditions, will be given within five working days of the hearing.



**Licensing Authority, Chichester District Council, East Pallant House,  
East Pallant, Chichester, West Sussex, PO19 1TY**

## **Alcohol and Entertainment Licensing Sub-committee**

**Date & Time:** Thursday 23<sup>rd</sup> January 2020 at 10:00am

**Venue:** Committee Room 1, Chichester District Council, East Pallant House, East Pallant, Chichester, West Sussex, PO19 1TY

### **Application for a PREMISES LICENCE (Application Number - 19/02302/LAPRE)**

Tom Kerridge presents 'Pub in the Park'  
Oakland's Park  
Wellington Road  
Chichester  
West Sussex

#### **1. RECOMMENDATIONS**

- 1.1 **That the sub-committee consider and determine an application made by Brand Events TM Limited for a Premises Licence.**
- 1.2 **If the determination is to grant a Premises Licence, to give consideration as to whether it is appropriate to attach conditions to ensure the statutory licensing objectives are promoted.**
- 1.3 **The Sub-Committee is to give reasons for its decision.**

#### **2. REASONS FOR HEARING**

- 2.1 The Premises Licence application submitted by Brand Events TM Limited of 4 Vencourt Place, London, W6 9NU has been the subject of three relevant representations, two in opposition and one in support. The three representations were received from the Environmental Protection Team (in their statutory role of 'Responsible Authority' under the Licensing Act 2003), the Executive Director on behalf of Chichester Festival Theatre and a local resident.

#### **3. BACKGROUND**

Included in this report are the following attachments:

- 3.1 Copy of the Alcohol and Entertainment Licensing Sub-Committee Protocol and Procedure.

3.2 A plan depicting the application site and local area in relation to the representations received by the Licensing Authority (**Attachment A**).

3.3 Copy of the complete Premises Licence application (**Attachment B**).

3.4 Copy of all relevant representations and, where applicable, details of any successful mediation (**Attachment C**).

#### **4 SUMMARY OF THE PREMISES LICENCE APPLICATION**

4.1 A copy of the complete application is reproduced in full at Attachment B.

4.2 Brand Events TM Limited submitted a valid application on 26<sup>th</sup> November 2019. As part of the application process, statutory public notices were displayed by the applicant at the application site during the representation period; this ran between 26<sup>th</sup> November 2019 and 24<sup>th</sup> December 2019 inclusive. In addition, a copy of the public notice was also published in the Chichester Observer on 28<sup>th</sup> November 2019.

4.3 The applicant states the following within the application form which provides a general description of the site and the intended use:

*'Tom Kerridge presents Pub in the Park' is a three-day food and music festival celebrating gastropub dining across the UK. Under an invitation from Tom Kerridge, celebrity chefs will be producing Michelin starred dining, replicating dishes from each of their own pubs, whilst the audience enjoys live music and boutique shopping in a relaxed pub garden atmosphere.*

*The event site is located on Oakland's Park across from the Rugby Club Pavilion. The space is an open park accessed from both Wellington Road and the A286. The Park is 38,000m2. The proposed event is due to be held on the north section of Oakland's Park adjacent to the sports facilities.*

*Licensed activity such as the sale of alcohol and music entertainment will take place predominately from temporary demountable structures, within the event site. The sale and consumption of alcohol will take place both within these structures and to outside areas within the event site.*

4.4 The application seeks a permanent Premises Licence for an event to take place yearly and on an on-going basis for licensable activities to be conducted at the site on three consecutive days. For the avoidance of doubt the area of Oakland's Park seeking to be used in connection with the provision of licensable activities under the Premises Licence, if granted, is shown at Attachment B. The applicant has not sought permission to authorise 5,000 or more people to be in attendance at the premises at any one time.

4.5 The table below illustrates the standard days and timings for the various forms of licensable activities being applied for:

Licensable activities	Proposed by Application
-----------------------	-------------------------

Films ( <i>indoors &amp; outdoors</i> )	<b>Friday</b> <b>Saturday</b> <b>Sunday</b>	<b>17:00 to 22:45</b> <b>11:00 to 22:45</b> <b>11:00 to 22:45</b>
Recorded Music ( <i>indoors &amp; outdoors</i> )	<b>Friday</b> <b>Saturday</b> <b>Sunday</b>	<b>17:00 to 22:45</b> <b>11:00 to 22:45</b> <b>11:00 to 22:45</b>
Live Music ( <i>outdoors only</i> )	<b>Friday</b> <b>Saturday</b> <b>Sunday</b>	<b>17:00 to 22:45</b> <b>11:00 to 22:45</b> <b>11:00 to 22:45</b>
Sale By Retail of Alcohol ( <i>for consumption on &amp; off the premises</i> )	<b>Friday</b> <b>Saturday</b> <b>Sunday</b>	<b>17:00 to 22:30</b> <b>11:00 to 22:30</b> <b>11:00 to 22:30</b>
Hours premises are open to the public	<b>Friday</b> <b>Saturday</b> <b>Sunday</b>	<b>17:00 to 22:45</b> <b>11:00 to 22:45</b> <b>11:00 to 22:45</b>

- 4.6 The applicant provided extensive information within Box M of the application form as to the steps that they intend to take to promote all four of the licensing objectives; the application form is included at Attachment B.
- 4.7 The applicant confirms that no adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children are to be provided.
- 4.8 Katie Caines has been nominated as the proposed Designated Premises Supervisor (DPS) should a Premises Licence be granted. Katie Caines holds a current Personal Licence granted by the London Borough of Hammersmith and Fulham (Personal Licence Number: 2018-00077-LAPER). Having spoken to the issuing authority, they have confirmed that there are no reported incidents that they are aware of associated with the proposed Designated Premises Supervisor.

## **5 THE PROCESS AND PROMOTION OF LICENSING OBJECTIVES**

- 5.1 The legislation provides a clear focus on the promotion of four licensing objectives which must be addressed when licensing functions are undertaken. Each objective is of equal importance. The licensing objectives are:
- The prevention of crime and disorder,
  - Public safety,
  - The prevention of public nuisance, and
  - The protection of children from harm.
- 5.2 In carrying out its licensing functions, the Licensing Authority must also have regard to its current Statement of Licensing Policy 2016 – 2021, statutory guidance published by the Home Office (April 2018) along with relevant matters raised in any representation(s).

## **6 RELEVANT REPRESENTATION(S)**

- 6.1 A representation is “relevant” if it relates to the likely effect of the grant of a licence on the promotion of at least one or more of the licensing objectives. Representations can be in opposition and/or support of an application. As stated at paragraph 2.1 above, the application attracted three relevant representations. All representations whether in opposition or support, and where applicable, the outcome of successful mediation, are reproduced in full at Attachment C.
- 6.2 As outlined at paragraph 2.1 a representation was received from the Environmental Protection Team in their respective role as a Responsible Authority. Within the representation, one condition was proposed which reaffirmed a commitment made by the applicant within the application itself. The applicant has accepted this condition and therefore the representation from the Environmental Protection Team has in principle been resolved. The representation submitted by the Executive Director on behalf of Chichester Festival Theatre remains outstanding although is the subject of current on-going mediation.
- 6.3 The key points extracted from the representation submitted by the Environmental Protection Team are summarised below along with a reference to the relevant licensing objective:

*'In order to adequately safeguard against the potential for Public Nuisance the following condition is considered a necessary stipulation on any Premises Licence that may be granted.....*

*'At least three calendar months in advance of any event taking place, the Premises Licence Holder shall submit to the Environmental Protection Department a "Noise Management Plan" for prior written approval. Thereafter, any approved "Noise Management Plan" shall be observed and complied with in full. Subject to Environmental Protection being satisfied, written approval will be given no later than two months in advance of an event taking place with any modifications only being made with the consent of Environmental Protection' (**Prevention of public nuisance**)*

- 6.4 It is important to highlight that the Senior Environmental Health Officer acting on behalf of the Environmental Protection Team liaised with the Operations Manager for the event early in the process. This resulted in noise control measures being expressed specifically within the application and the agreement to provide by way of a conditional requirement an approved Noise Management Plan prior to the event taking place. This will require as deemed necessary additional controls agreed with the lead Responsible Authority for noise pollution control in conjunction with the applicants appointed Acoustic Consultant.
- 6.5 At the time of compiling this report it was the intention for the Environmental Protection Team to liaise with the consultants, on site prior to the submission of any Noise Management Plan and agree adequate controls moving forward.
- 6.6 In summary, the Environmental Protection Team would not object to a premises license subject to the above stipulation and it was considered the potential for Public Nuisance would be adequately controlled through the above measures.

- 6.7 The representation from Chichester Festival Theatre is included in full at Attachment C however in summary the key points to consider in relation to the Licensing Objectives and provision of licensable activities is below:

*'.....we welcome and support the idea of an event such as this in Chichester. However.....the noise bleed from the live music into the Theatre auditoriums could be hugely disruptive and is highly likely to lead to complaints from our audience and demands for ticket refunds.....' (Prevention of public nuisance)*

*'We note that CDC's Environmental Protection Team has recommended a necessary stipulation.....It is imperative that CFT is included in, and consulted on, site visits for noise management controls, since once the event is on site, it will be impossible to regulate the noise' (Prevention of public nuisance)*

*'...remain sceptical that an outdoor 'chart-topping music' festival can be delivered without potentially severe consequences for the plays taking place in the Festival and Minerva Theatres.' (Prevention of public nuisance)*

- 6.8 The third and final representation to consider is supportive and made by a local food business operator, Mr Daryl Bowen;

*'I strongly support this application. The previous events have been amazing and I think that it would greatly improve the city, as a destination and a foodie destination. After going to a presentation by the team responsible they are wanting to get highly involved with the community and support local projects. They seem to be active in finding solutions to possible problems, such as parking and noise pollution, and very positive about working with the council. I support this one hundred percent, as a local food business, as a local vintage business and as a citizen and prospective visitor to the event.'*

- 6.9 All parties that submitted a relevant representation to the application were sent the statutory Notice of Hearing as was the applicant and/or their representative. The notice invited the various parties to attend the hearing and specifically asked whether they wished to be represented at the hearing.

## **7 CONSIDERATION**

- 7.1 In reaching its determination, the Sub-Committee must take into consideration the promotion of the four statutory licensing objectives, the Council's current Statement of Licensing Policy 2016-2021, the current Home Office Guidance (issued April 2018) along with all written and/or oral evidence provided at the hearing.
- 7.2 It is very important to note that the above are the only matters to be considered by the Licensing Authority when hearing and determining this application. The licensing objectives are the only grounds on which representations can be made, and the only grounds on which the Licensing Authority will be able to refuse an application or impose appropriate conditions in addition to mandatory conditions and those proposed by the applicant in their operating schedule.

- 7.3 Human Rights considerations must be taken into account fully in balancing licensing issues, in particular, article 1 of the first protocol and articles 6 and 8. Article 1 relates to the protection of property and the peaceful enjoyment of possessions and property (holding a licence would be considered a possession). Article 8 relates to the right to respect for private and family life, home and correspondence. Article 6 relates to the right to a fair trial. These are however qualified rights and can be deprived of "in the public interest". Interference is permissible if what is done: -
- Has its basis in law;
  - Is necessary in a democratic society to fulfil a pressing need or pursue a legitimate aim,
  - Is proportionate to the aims being pursued; and,
  - Is related to the prevention of crime or, the protection of public order or health or the protection of the rights and freedoms of others.
- 7.4 The Sub-Committee must consider each application on its own merits, and in accordance with the principles of natural justice, as well as the provisions of the Licensing Act 2003. All relevant factors must be taken into account, and all irrelevant factors must be disregarded.
- 7.5 All applications before the Sub-Committee must be considered against the backdrop of anti-discriminatory legislation including the Equality Act 2010 and in accordance with the Council's current Equality Strategy.
- 7.6 In accordance with Section 17 of the Crime and Disorder Act 1998 the Council is under a duty to exercise its functions with due regard to the likely effect on, and the need to do all it reasonably can to prevent, crime and disorder in its areas. The possible crime and disorder implications are clearly relevant factors in the consideration of all applications and this is re-emphasised by the Licensing Act 2003 itself. In giving "due regard" to these possible implications members will consider and weigh up all the information available and representations made, including those from Responsible Authorities and any other person(s).
- 7.7 The Sub-Committee are required to give reasons for their decision.

## **8. OPTIONS OPEN TO THE SUB-COMMITTEE**

- 8.1 When considering this application the following options are available to the Sub-Committee:
- (a) Grant the Premises Licence as applied for;
  - (b) Grant the Premises Licence as applied for along with any additional conditions considered appropriate to promote one or more of the licensing objectives on which relevant representations have been received. This may include attaching different conditions to different parts of the premises or to different licensable activities.
  - (c) Grant the Premises Licence but exclude certain licensable activities from the licence or reduce the hours being sought during which the licensable activities may take place; or
  - (d) Reject the whole or part of the Premises Licence application.

## **9 BACKGROUND PAPERS**

- Licensing Act 2003
- Home Office Guidance issued under section 182 of the Licensing Act 2003 (April 2018)
- Chichester District Council's Statement of Licensing Policy 2016 - 2021

## **10 ATTACHMENTS**

**Attachment A:** A plan depicting the application site and local area in relation to the representations received by the Licensing Authority.

**Attachment B:** Copy of the complete Premises Licence application.

**Attachment C:** Copy of all relevant representations and, where applicable, details of any successful mediation.

**Contact:** Mr L Foord  
Divisional Manager  
Communications, Licensing & Events  
[lfoord@chichester.gov.uk](mailto:lfoord@chichester.gov.uk)  
01243 534742

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**19/02302/LAPRE – Oaklands Park, Chichester – Relevant Representations Received**

	<b>Responsible Authority</b>	
1	<b>Environmental Protection Team</b>	

<b>Public</b>	<b>Name of Representor</b>	<b>Address</b>	<b>Stance</b>
2	Mr Daryl Bowen	1 Cavendish Street, Chichester, PO19 3BS	<b>SUPPORT</b>
3	Chichester Festival Theatre	Broyle Road, Chichester, PO19 6AP	<b>OBJECT</b>

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19/02302/LAPRE

'Tom Kerridge Presents Pub in the Park' Oaklands Park

Wellington Road

Chichester

● Representations

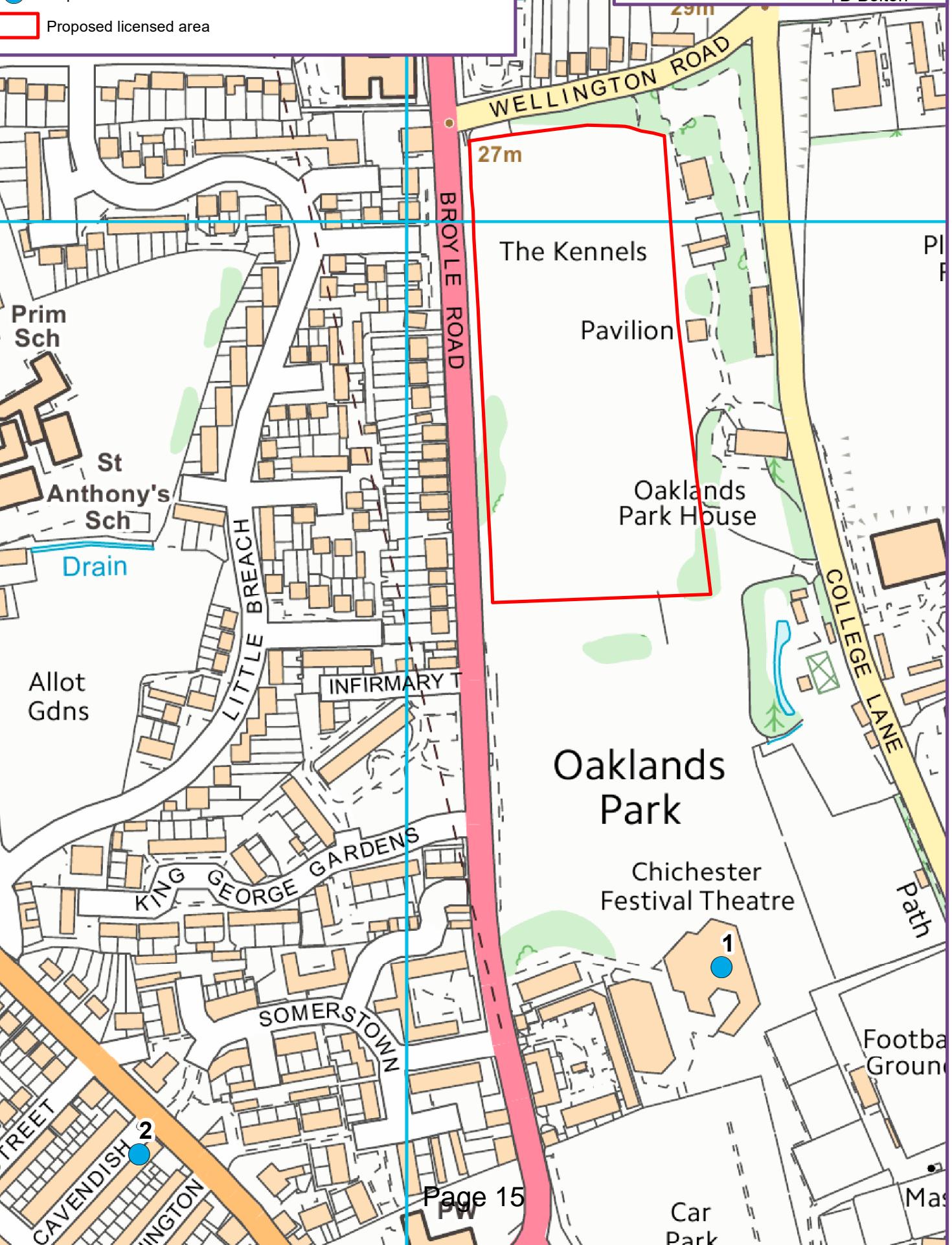
■ Proposed licensed area

© Crown copyright and database rights  
2020. Ordnance Survey. 100018803.  
Chichester District Council,  
East Pallant House, 1 East Pallant,  
Chichester, West Sussex, PO19 1TY.



1:3,000  
09/01/2020  
D Bolton

Location of representors



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## FORM: L09

**Case Reference Number:**  
(office use only)

### LICENSING AUTHORITY

Chichester District Council, East Pallant House, East Pallant, Chichester, West Sussex, PO19 1TY

### Application for a Premises Licence to be granted under the Licensing Act 2003

#### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We (insert name(s) of applicant) .....Brand Events TM Ltd..... apply for a Premises Licence under Section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant Licensing Authority in accordance with Section 12 of the Licensing Act 2003.

#### Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description

Oaklands Park,  
Wellington Road,

Post town: Chichester

Postcode: PO19 6BB

Telephone number at premises (if any)

n/a

Non domestic rateable value of premises

£0

#### Part 2 – Applicant Details

Please state whether you are applying for a Premises Licence as:

a) an individual or individuals\*

Please tick as appropriate  
 please complete section (A)

b) a person other than an individual\*

- i. as a limited company/limited liability partnership
- ii. as a partnership (other than limited liability)
- iii. as an unincorporated association or
- iv. other (for example a statutory corporation)

x	please complete section (B)
	please complete section (B)
	please complete section (B)
	please complete section (B)

c) a recognised club	<input type="checkbox"/>	please complete section (B)
d) a charity	<input type="checkbox"/>	please complete section (B)
e) the proprietor of an educational establishment	<input type="checkbox"/>	please complete section (B)
f) a health service body	<input type="checkbox"/>	please complete section (B)
g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital	<input type="checkbox"/>	please complete section (B)
ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England	<input type="checkbox"/>	please complete section (B)
h) the Chief Officer of Police of a police force in England and Wales	<input type="checkbox"/>	please complete section (B)

\*If you are applying as a person described in (a) or (b) please confirm:

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or  Please tick

I am making the application pursuant to a

Statutory function; or

A function discharged by virtue of Her Majesty's prerogative

#### (A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr

Mrs

Miss

Ms

Other title  
(for example, Rev)

Surname

First names

I am 18 years old or over  Please tick if yes

Date of Birth

Nationality

Current residential address if different from premises address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

Where applicable (if demonstrating a right to work via the Home Office online via right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)

**SECOND INDIVIDUAL APPLICANT** (if applicable)

Mr

Mrs

Miss

Ms

Other title  
(for example, Rev)

Surname

First names

I am 18 years old or over

Please tick if yes

Date of Birth

Nationality

Current residential  
address if different  
from premises address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

Where applicable (if demonstrating a right to work via the Home Office online via right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)

## (B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name: Brand Events TM Ltd

Address:

4 Vencourt Place  
London  
W6 9NU

Registered number (where applicable)  
08742448

Description of applicant (for example, partnership, company, unincorporated association etc.)

Private Limited Company

Telephone number (if any) 03300 555 745

E-mail address (optional) katiec@brandevents.co.uk

## Part 3 - Operating Schedule

When do you want the Premises Licence to start?

Day	Month	Year
2	8	0

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year

Please give a general description of the premises (please read guidance note 1)

'Tom Kerridge presents Pub in the Park' is a three-day food and music festival celebrating gastropub dining from across the UK. Under an invitation from Tom Kerridge, celebrity chefs will be producing Michelin starred dining, replicating dishes from each of their own pubs, whilst the audience enjoys live music and boutique shopping in a relaxed pub garden atmosphere.

The first Pub in the Park (PITP) took place in Marlow in May 2017. In 2018 we took this unique concept to four towns, Marlow, Bath, Tunbridge Wells and Knutsford drawing in over 67,000 people across the four shows. In 2019, we expanded into eight towns, Marlow, Leeds, Knutsford, Bath, Warwick, Tunbridge Wells, Chiswick and St Albans where we attracted 120,000 visitors. Following on from a successful tour, we plan to take the event in 2020 to Marlow, Essex, Warwick, Bath, Dulwich, Tunbridge Wells, Hackney, Hampshire, Chiswick and St. Albans. Each Pub in the Park will celebrate the best of British pub dining, combined with great live music, chef demonstrations, and other festival fun.

The event site is located on Oaklands Park across from the Rugby Club Pavillion. The space is an open park accessed from both Wellington and the A286.

The park is 38,000 m<sup>2</sup>. The proposed event is due to be held on the north section of Oaklands Park adjacent to the sports facilities.

Licensed activity such as the sale of alcohol and music entertainment will take place predominantly from temporary demountable structures, within the event site. The sale and consumption of alcohol will take place both within these structures and to outside areas within the event site.

Such likely activities include bars, wine and craft ale tasting sessions, restaurant style operations and music stages. Note; the premises license being applied for proposes a capacity of 4,999 persons on site at any one time. For clarity this includes all public, staff, contractors, chefs, performers and any other persons directly related to and specifically attending the PitP even, within the proposed footprint.

The license application is for an event to take place yearly and on an on-going basis.

If 5000 or more people are expected to attend the premises at any one time, please state the number expected to attend 4,999

What licensable activities do you intend to carry on from the premises? (Please see Sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

**Provision of regulated entertainment**

Please tick any that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B) X
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E) X
- f) recorded music (if ticking yes, fill in box F) X
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment (if ticking yes, fill in box I)**

**Supply of alcohol (if ticking yes, fill in box J)** X

**In all cases complete boxes K, L and M**

**A**

<b>Plays</b> Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

**B**

<b>Films</b> Standard days and timings (please read guidance note 7)			Will the exhibition of a film take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Thur					
Fri	17:00	22:45	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	11:00	22:45			
Sun	11:00	22:45			

**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed			
Thur			
Fri			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list. (please read guidance note 6)
Sat			
Sun			

**D**

<b>Boxing or wrestling entertainment</b> Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				Both	
Tue			Please give further details here (please read guidance note 4)		
Wed					
Thur			State any seasonal variations for the boxing or wrestling entertainment (please read guidance note 5)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Sun					

## E

<b>Live music</b> Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				Both	x
			<p>Please give further details here (please read guidance note 4)            The provision of playback of amplified / recorded music providing patrons with the opportunity to enjoy music accompanying the main event(s).</p>		
Tue			<p>This may take the form of background / incidental music to accompany a meal or background music played across the site across to the day to provide gentle ambience.            Recorded / incidental music may be played throughout PITP show period.</p>		
Wed			<p>State any seasonal variations for the performance of live music (please read guidance note 5)</p>		
Thur					
Fri	17:00	22:45	<p>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list.            (Please read guidance note 6)</p>		
Sat	11:00	22:45			
Sun	11:00	22:45			

## F

<b>Recorded music</b> Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				Both	x
			<p>Please give further details here (please read guidance note 4)            The provision of playback of amplified / recorded music providing patrons with the opportunity to enjoy music accompanying the main event(s).</p>		
Tue			<p>This may take the form of background / incidental music to accompany a meal or background music played across the site across to the day to provide gentle ambience.            Recorded / incidental music may be played throughout PITP show period.</p>		
Wed			<p>State any seasonal variations for the playing of recorded music (please read guidance note 5)</p>		
Thur					
Fri	17:00	22:45	<p>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list.            (please read guidance note 6)</p>		
Sat	11:00	22:45			
Sun	11:00	22:45			

G

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 4)	Both	
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Sat					
Sun					

H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
			Will this entertainment take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)		Indoors
					Outdoors
					Both
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for the entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within e), f) or g) at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Sat					
Sun					

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (✓) (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 4)	Both	
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list. (please read guidance note 6)		
Sat					
Sun					

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			Will the sale of alcohol be for consumption on or off the premises or both – please tick (✓) (please read guidance note 8)	
Day	Start	Finish	On the premises	Off the premises
Mon			Both	x
Tue			State any seasonal variations for the supply of alcohol (please read guidance note 5)	
Wed				
Thur			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list. (please read guidance note 6)	
Fri	17:00	22:30		
Sat	11:00	22:30		
Sun	11:00	22:30		

**State the name and details of the individual whom you wish to specify on the licence as Designated Premises Supervisor (please see declaration about the entitlement to work in the checklist at the end of the form):**

Name: Katie Caines

Date of Birth: [REDACTED]

Address: [REDACTED]

Postcode: [REDACTED]

Personal Licence number (if known): 2018-00077-LAPER

Issuing Licensing Authority (if known): Hammersmith and Fulham

**K**

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)**

There is no planned adult entertainment or services for PITP.

**L**

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			Non standard timings. Where you intend to open the premises to be open to the public at different times from those listed in the column on the left, please list. (please read guidance note 6)
Fri	17:00	22:45	
Sat	11:00	22:45	
Sun	11:00	22:45	

# M

## Describe the steps you intend to take to promote the four licensing objectives:

### a) General – all four licensing objectives (b, c, d, e) (please read guidance note 10)

The Premises Licence shall be restricted to one 3 day event per calendar year.

Key Date 1 No later than 6 months prior to the proposed dates of the event taking place: - • The Premises Licence Holder shall notify all Responsible Authorities and SAGE of their intention to hold the event and the proposed date(s) it is to be held.

Key Date 2 No later than 120 days prior to the event taking place:

- The Premises Licence Holder shall consult with Council Highways and Police with regard to his proposals for traffic management, security and stewarding

Key Date 3 No later than 90 days prior to the event taking place:

- The Premises Licence Holder shall submit draft copies of the Event Management Plan to SAGE for consultation

Key Date 4 No later than 35 days prior to the event taking place:

- The Premises Licence Holder will submit final copies of the event management plan and any subsequent changes must immediately be brought to the attention of SAGE

Key Date 5 During the week immediately prior to the event and if requested to do so: • The Premises Licence Holder shall provide access to the event site to any member of SAGE or other Responsible Authority for the purposes of a site inspection and confirmation of compliance with the Event Safety Management Plan. All Events will be planned and managed by experienced professionals with a track record of large-scale outdoor public events and food event production.

- Carry out liaison and attendance at meetings as required with SAG representatives, enforcing agencies etc.
- Appropriate fencing will be installed around the event site perimeter to restrict access and to create safe working areas – as well as defining the limits of the licensed premises.
- Production of comprehensive risk assessments for each event and for the use of the licensed premise.
- Production of a schedule of all licensed activities.
- Collation and review of all necessary safety related documentation from third party suppliers.
- Production of detailed event safety management plan (ESMP).
- Entry to each event, regardless of type will be restricted to ticket / wristband access only.
- Numbers on site shall be regulated and monitored.
- Events shall all be given suitable lead time to ensure proper scheduling, appointment of reputable contractors etc.
- Provision of suitable food hygiene facilities such as hot and cold hand wash facilities, cold stores, food hygiene inspections, storage spaces, cleaning regimes, cleansing schedules and food management systems.
- Provision of sanitary facilities, hand-wash toilets etc in accordance with respective national guidance.
- Production of final versions of detailed site layout plan, showing clear ingress / egress routes, audience circulation areas, welfare, medical facilities etc.
- Establish clear method of communication between all key personnel on site in the event of a minor and major incident.
- Facilities shall be established for use by less abled patrons such as toilets and access routes.
- Designated parking areas shall be established and managed by experienced traffic management providers.
- To undertake site cleansing operations in order to manage litter on site and to provide staff, waste receptacles etc and to ensure a large build-up of waste on site is not permitted
- The organisers shall ensure that detailed contingency and cancellation policies and procedures are in place for each event.

At least three calendar months in advance of the event taking place, the Premises Licence Holder shall submit to the Environmental Protection Department a "Noise Management Plan" for prior written

approval in advance of the event taking place. Thereafter, the approved "Noise Management Plan" shall be observed and complied with in full.

**b) The prevention of crime and disorder**

Engagement of competent and experienced security company who shall provide a detailed crowd management plan depending on the size and nature of the event.

- Provision of event control operation to oversee the safe management of the event and to coordinate resources and contingencies in the event of an incident.
- Provision of competent and experienced stewarding and security personnel.
- Provision of SIA accredited staff at key points to carry out specific jobs, namely bar areas, eviction etc
- Remove any items of contraband from patrons and agree chain of custody with local police.
- Advance liaison with police to identify any trends / intelligence which may surround a particular group or audience profile.
- A list of all persons evicted from the event site will be logged and handed over to the police if required.
- PitP has produced specific Alcohol and Drugs policies. These will be communicated out to all relevant staff.

**c) Public safety**

- A general assessment of the site has been carried out and its suitability as a venue confirmed.
- There are numerous escape routes afforded throughout the event site and into places of relative safety.
- Enclosed venues shall be subject to specific fire risk assessments.
- Engagement of competent suppliers and service providers.
- Engagement of experienced event safety advisors.
- The proposed site provide ample footprint for the proposed content and activities.
- Seating will be provided though a mixture of temporary seating installations plastic furniture and or picnic bench style provisions.
- All temporary structures and other major infrastructure elements will be subject to a formal sign off by a competent person prior to use of opening.
- Installation, distribution and sign off of temporary electrical systems to be carried out by a competent professional contractor.
- Provision of appropriate medical and welfare facilities, which are clearly signed and staffed for the duration of the event.
- Access to fresh and tested drinking water for working personnel and members of the public.
- Production of detailed fire safety assessment and ensure all necessary controls are in place and monitored throughout the event period.
- Access to potentially hazardous areas will be restricted to members of the public and unauthorised personnel.
- The location of significant buried services will be established and communicated to relevant personnel.
- Generators and other electrical / technical areas shall only be accessible by technical crew, contractors and event staff.
- Appropriate warning signage will be prominently displayed to advise of potential hazards on site.
- A suitable and sufficient front of stage barrier will be installed and signed off by a competent person.
- Lighting levels throughout the event site will be set to allow patrons to clearly navigate their way around the site.
- Non-essential vehicle movement shall not be permitted on site during the public opening period. Any essential vehicle movement shall be carried out using a banksman.
- Production and or servicing vehicles shall use the back of house / production roads SFARP.
- No alcohol shall be served in glass vessels\* and patrons shall not be permitted to bring glass onto site. \* With the exception of managed taster sessions and master classes, and VIP Enclosures
- Weather monitoring shall take place during the build, event and break periods and appropriate contingency plans (predominantly for high winds, lightning and heavy rains) shall be in place.

**d) The prevention of public nuisance**

- A noise management plan and propagation tests shall be produced and carried out for each event if required.
- Dedicated noise complaint line during key events for local residents to contact if noise levels become a nuisance.
- Limited overnight work shall be carried out during the build or break periods.
- The position of direct lighting (e.g. tower lights) shall not be in such a way which affects local residents but must be balanced to provide adequate / suitable lighting levels for navigation in and around the site.
- No build-up of litter or waste will be permitted anywhere out of the event site or on local highways.
- The event shall minimise the effect on the environment where possible
- Encourage patrons to share transport to minimise disruption and environmental impact SFARP.
- Consultation shall be carried out with local residents via engagement local groups and councils wherever possible.
- Traffic Management Plan to minimise impact on local environs and facilitate ready access to and from the event site.
- Every effort will be made to prevent pollution of any watercourse

**e) The protection of children from harm**

- No under 16's are permitted on site without a responsible adult.
- No under 16's shall work at the licensed site unless a suitable and sufficient Risk Assessment has been carried out and all control measures effectively implemented.
- Provision of DBS accredited personnel on site.
- Challenge 25 rule for the sale of alcohol shall be adopted for the event.
- Any films shown shall have appropriate age certification or theatre shows etc with adult content will be clearly advertised.
- Any persons believed to be drinking under-age shall be intercepted by security personnel and alcohol disposed of.

Please tick ✓

- I have made or enclosed payment of the fee.
- I have enclosed a plan of the premises.
- I have sent copies of this application and the plan to Responsible Authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be Designated Premises Supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE**

IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant's Solicitor or other duly authorised agent** (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 9)

<b>Declaration</b>	<ul style="list-style-type: none"><li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li><li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)</li></ul>
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Signature .....

Date ..... *20.11.2019*

Capacity ..... *Operations manager*

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's Solicitor or other authorised agent** (see guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature .....

Date .....

Capacity .....

Contact Name (where not previously given) and address for correspondence associated with this application (please read guidance note 14)

Kati Caines

4 Vencourt Place  
Hammersmith

Post town: London

Postcode: W6 9NU

Telephone number (if any)

If you would prefer us to correspond with you by e-mail, your e-mail address (optional)  
[katiec@brandevents.co.uk](mailto:katiec@brandevents.co.uk)

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**FORM: L14****Case Reference Number:**  
(office use only)**LICENSING AUTHORITY**

Chichester District Council, East Pallant House, East Pallant, Chichester, West Sussex, PO19 1TY

**Consent of individual to being specified as Designated Premises Supervisor  
under the Licensing Act 2003**

I ..... Katie Anna Caines ..... (full name of prospective premises supervisor)  
of ..... [REDACTED] .....

[REDACTED] .... (home address of prospective premises supervisor)

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for Premises license (type of application) by ..... Brand Qens Tm Hd (katie caines) (name of applicant) relating to a premises licence ..... n/a ..... (number of existing licence, if any) for ..... Oaklands Park, Wellington Road, Chichester PO19 6BB ..... (name and address of premises to which the application relates) and any premises licence to be granted or varied in respect of this application made by ..... Brand Qens Tm Hd ..... (name of applicant) concerning the supply of alcohol at ..... Oaklands Park ..... Chichester ..... (name and address of premises to which application relates).

I also confirm that I am entitled to work in United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number 2018 - 00077 - LAPER ..... (insert personal licence number, if any)

Personal licence issuing authority .....  
Hammersmith and Fulham (020 8753 1081) .....

..... (insert name and address and telephone number of personal licence issuing authority, if any)

Signed ..... [REDACTED] .....

Name (please print) ..... KATIE CAINES .....

Dated ..... 19. 11. 2008 2009 .....

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## Proposed Event Site – Licensable Area



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## Tom Kerridge presents Pub in the Park

'Tom Kerridge presents Pub in the Park' is a three-day food and music festival celebrating gastropub dining from across the UK. Under an invitation from Tom Kerridge, celebrity chefs will be producing Michelin starred dining, replicating dishes from each of their own pubs, whilst the audience enjoys live music and boutique shopping in a relaxed pub garden atmosphere.

Launched in 2017, Pub in the Park started as a one location stand only event at Higginson Park, Marlow. Headed up by Tom Kerridge, and with a stellar line up of chefs, pubs and music the festival sold out within 24 hours.

In 2018 we took this unique concept to four towns, Marlow, Bath, Tunbridge Wells and Knutsford drawing in over 67,000 people across the four shows. Following this success, Pub in the Park expanded its tour to eight towns, Marlow, Leeds, Knutsford, Bath, Warwick, Tunbridge Wells, Chiswick and St Albans; celebrating the best of British pub dining, combined with great live music, chef demonstrations, and other festival fun.

<https://www.pubintheparkuk.com/>



## Key Information

### **Proposed Event:**

**Session times: Event Day 1:** 18:00 – 22:30

**Event Day 2:** 11:30 – 16:30 & 18:00 – 22:30

**Event day 3:** 13:00 – 19:00

Total of 4 sessions across the weekend

**Maximum participants:** 3,500 per session

**Space required:** 30,000m<sup>2</sup> / 7.4 acres

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**Subject:** FW: 19/02302/LAPRE - Oaklands Park, Chichester - New Premises Licence Application

**From:** Paul Thomson <pthomson@chichester.gov.uk>

**Sent:** 10 December 2019 14:52

**To:** Helena Giudici <hgiudici@chichester.gov.uk>; Licensing <Licensing@chichester.gov.uk>

**Cc:** Laurence Foord <LFoord@chichester.gov.uk>; Timothy Horne <THorne@chichester.gov.uk>

**Subject:** RE: 19/02302/LAPRE - Oaklands Park, Chichester - New Premises Licence Application

Dear Helena,

Please accept this email as a formal representation with regard to the above premises licence application.

In order to adequately safeguard against the potential for Public Nuisance the following condition is considered a necessary stipulation on any premises licence that may be granted:

**"At least three calendar months in advance of any event taking place, the Premises Licence Holder shall submit to the Environmental Protection Department a "Noise Management Plan" for prior written approval. Thereafter, any approved "Noise Management Plan" shall be observed and complied with in full. Subject to Environmental Protection being satisfied, written approval will be given no later than two months in advance of an event taking place with any modifications only being made with the consent of Environmental Protection"**

I have today spoken to Katie Caines, Operations Manager for the Event, and she has verbally agreed to be accepting of the above condition. It is actually expressed specifically in the licence application.

Noise control measures that have already been proposed, as part of the premises license application, shall be included in any Noise Management Plan submission. Additional controls will also be included, as deemed necessary by our department.

It has been communicated that Acoustic Consultants Joynes and Nash would be commissioned to oversee noise control for the event should a premises licence be granted. It would be the intention for our department to meet with the consultants, on site prior, to the submission of any Noise Management Plan to agree adequate controls. It is envisaged that the positioning of the main stage and speakers and the acceptable number and placement of monitoring positions would be decided during any site visit. Acceptable Music Noise Levels, at the boundary of sensitive receptors, would be set with consideration to the current Code of Practice on Environmental Noise Control from Concerts (1995). The Noise Management Plan would address issues relating to the siting and screening of generators and plant.

It is noted that an Event Management Plan would be approved through a Safety Advisory Group (SAG) process. Issues pertaining to lighting, site set up and take down and waste disposal will be adequately addressed through this process.

In summary, our department would not object to premises license subject to the above stipulation. The potential for Public Nuisance would be adequately control through the above measures.

Any queries, please do not hesitate to contact.

Kind regards

**Paul Thomson**

Senior Environmental Protection Officer  
Environmental Protection  
Chichester District Council

Ext: 21099 | Tel: 01243521099 | pthomson@chichester.gov.uk | Fax: 01243776766

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**From:** Helena Giudici

**Sent:** 26 November 2019 17:02

**To:** dcplanning shared; Environmental Protection Work; Health Protection; Home Office; Local Safeguarding Childrens Board; Sussex Police; Trading Standards; West Sussex Fire and Rescue Service; West Sussex Public Health

**Subject:** 19/02302/LAPRE - Oaklands Park, Chichester - New Premises Licence Application

Dear Sir or Madam,

**Licensing Act 2003**

**Brand Events TM Limited**

**Tom Kerridge Presents Pub in the Park Oaklands Park Wellington Road Chichester West Sussex**

**Case Reference Number: 19/02302/LAPRE**

**Valid Application - Premises Licence**

I write to you as a 'Responsible Authority' under the Licensing Act 2003 (the 'Act') regarding the above application. Therefore, please find attached the application form and associated papers.

The period for representations to be submitted by any of the Responsible Authorities or any other person to this Licensing Authority (the 'Authority') has commenced, although these must be received by no later than the end of the **24th December 2019**.

If this Authority receives a relevant representation(s), then it is a requirement that the Authority holds a hearing to determine the application, unless the Authority, applicant and each person who has made a representation agrees that a hearing is unnecessary. If however there are no relevant representations received, the Premises Licence will be prepared and subsequently granted.

Should you have any questions in relation to the above, please do not hesitate to contact me.

Yours faithfully

**Helena Giudici**

Licensing Assistant (Technical)  
Licensing  
Chichester District Council

Ext: 34745 | Tel: 01243534745 | hgiudici@chichester.gov.uk | Fax: 01243776766  
<http://www.chichester.gov.uk>

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# **Comments for Licensing Application 19/02302/LAPRE**

## **Application Summary**

Application Number: 19/02302/LAPRE

Address: Oaklands Park Wellington Road Chichester West Sussex

Proposal: New Premises Licence

Case Officer: Helena Giudici

## **Customer Details**

Name: Mr Daryl Bowen

Address: 1 Cavendish Street, Chichester, West Sussex PO19 3BS

## **Comment Details**

Commenter Type: Member of Public

Stance: Customer made comments in support of the Licensing Application

### Comment Reasons:

Comment: 1:20 PM on 18 Dec 2019 I strongly support this application. The previous events have been amazing and I think that it would greatly improve the city, as a destination and a foodie destination. After going to a presentation by the team responsible they are wanting to get highly involved with the community and support local projects. They seem to be active in finding solutions to possible problems, such as parking and noise pollution, and very positive about working with the council. I support this one hundred percent, as a local food business, as a local vintage business and as a citizen and prospective visitor to the event.

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# CHICHESTER FESTIVAL THEATRE

The Licensing Manager  
Licensing Team  
House & Environment Services  
Chichester District Council  
East Pallant House  
1 East Pallant  
Chichester PO19 1TY

24 December 2019

Dear Sirs,

Licensing Application ref 19/02302/LAPRE

We are writing in response to the Licensing Application by Brand Events TM Ltd for 'Pub in the Park' in Oaklands Park starting on 28 May 2020.

As an organisation dedicated to providing a wide range of entertainment for people of all ages, we welcome and support the idea of an event such as this in Chichester. However, we have two specific concerns regarding the significant and potentially damaging impact on Chichester Festival Theatre and its audiences which these dates and location would inevitably involve.

Firstly, the noise bleed from the live music into the Theatre auditoriums could be hugely disruptive and is highly likely to lead to complaints from our audience and demands for ticket refunds. We note that CDC's Environmental Protection Team has recommended a necessary stipulation that 'At least three calendar months in advance of any event taking place, the Premises Licence Holder shall submit to the Environmental Protection Department a "Noise Management Plan" for prior written approval. Thereafter, any approved "Noise Management Plan" shall be observed and complied with in full.'

It is imperative that CFT is included in, and consulted on, site visits for noise management controls, since once the event is on site, it will be impossible to regulate the noise. We have met with Pub in the Park's Operations Manager to discuss this, but remain sceptical that an outdoor 'chart-topping music' festival can be delivered without potentially severe consequences for the plays taking place in the Festival and Minerva Theatres.

Secondly, there will be a huge issue around parking and access through our site. As is well-known, the Northgate car park is full by 11am on a matinee day in the summer, and evening parking is also very tricky. With an additional 3500+ people coming to Oaklands Park, we are

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West Sussex  
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very concerned that our patrons will struggle to park. We are aware of suggestions around potential 'park and ride' schemes; nevertheless, there is no mechanism to prevent Pub in the Park visitors from parking at Northgate and thereby forcing our patrons – many of whom are elderly – to park further afield. We view Pub in the Park's assertion (at a recent focus group meeting) that "most people will walk" as simply not credible in a city with a population as small as Chichester's. This situation can only be exacerbated by the Cathedral's Festival of Flowers taking place the same weekend.

In addition, the road through CFT's site is an access route for emergency vehicles which needs to be kept clear. If this licensing application is granted, CFT will have to restrict the number of people passing through our site, as this is a health and safety issue for us.

In conclusion, the impact on the Theatre is so great that we have to consider whether we should cancel performances altogether over that weekend, representing a loss of earnings of approximately £175,000 over the three days. As a charity, we cannot afford to miss out on this income, which represents the greater part of the £187,500 annual grant from CDC.

We are further concerned that the Licensing Application is not simply for three days in 2020 but 'for an event to take place yearly and on an on-going basis.' CFT is already unable to mount performances for three days a year due to the Sloe Fair taking place in Northgate car park; we are very concerned about losing further performances every year due to another external event taking place on our doorstep.

It is of enormous regret that neither the event organisers nor the Council consulted us earlier about the proposed dates. We have asked Pub in the Park if it is possible to move the event to the previous weekend (when they do not have a festival programmed anywhere) since the Theatre does not have performances scheduled then, thus having far less of an impact on us – but they have yet to respond.

Once again, we wish to reiterate that our opposition is not to the event taking place at all – quite the contrary. Pub in the Park sounds like a fabulous addition to the Chichester year. However, we have to consider the interests of our loyal audiences who have supported CFT for so many years, so that their experience isn't thoughtlessly sacrificed. We implore the Council to consider alternative dates and locations.

Yours faithfully,



Kathy Bourne  
Executive Director

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**From:** David Knowles-Ley  
**Sent:** Thu, 9 Jan 2020 11:30:41 +0000  
**To:** Kathy.Bourne@cft.org.uk  
**Cc:** Lydia.Cassidy@cft.org.uk;Laurence Foord;Helena Giudici  
**Subject:** 19/02302/LAPRE - Tom Kerridge Presents Pub In The Park Oaklands Park Wellington Road Chichester West Sussex  
**Importance:** High

Dear Ms Bourne,

**Licensing Act 2003 – Section 17**

**Brand Events TM Limited**

**Tom Kerridge Presents Pub In The Park Oaklands Park Wellington Road Chichester West Sussex**

**Case Reference Number: 19/02302/LAPRE**

**Application for a Premises Licence**

I write further to your representation submitted on behalf of Chichester Festival Theatre in relation to the above new Premises Licence application received on the 24<sup>th</sup> December 2019.

As you may be aware, to be accepted as relevant, a representation must relate to the promotion of the four licensing objectives, these are public safety, prevention of crime and disorder, protection of children from harm and public nuisance only. There are a couple of issues which you raise in your representation which unfortunately do not relate directly to the promotion of the licensing objectives and I have summarised these below.

Whilst I appreciate the point that you make regarding car parking in the Northgate Car Park, I would respectfully stress that this is a public car park which is available for any person to use irrespective of their ultimate destination. With this in mind, I must advise you that that aspect of your representation may not be considered as relevant. However, having said that, I can confirm that the applicant is acutely aware of the possible impact that their event may have on the wider area and have confirmed that a transport management plan would be developed in conjunction with other relevant bodies including Highways at West Sussex County Council and indeed Parking Services at Chichester District Council. As an example this includes a potential park and ride scheme which you make reference to.

You also make reference to the possible financial impact that the event may have on the income on Chichester Festival Theatre over the three days. Again, whilst I fully appreciate the point that you make, I must advise you that from a licensing perspective, the effect of one business on another in terms of revenue is not be a material consideration.

You refer to the potential for ‘noise bleed’ from live music during the proposed event and this is clearly related to the public nuisance licensing objective. You are aware of the noise condition that has been agreed in principle between the applicant and the Environmental Protection Team as the responsible authority for pollution control. This condition was agreed following positive consultation between the parties prior to the licensing application being submitted which is an approach recommended in the statutory guidance issued by the Home Office.

The applicant was recently made aware of your representation and are considering what, if any, additional changes or steps they could offer to resolve the concerns that you have raised. We

expect the applicant to contact you imminently providing a response and outlining any proposed additional measures.

Given that your representation is the only one that remains unresolved we are duty bound to arrange a meeting of the Alcohol and Entertainment Licensing Sub-Committee in order to determine the application should mediation be unsuccessful. The meeting has been arranged for 09:30 on 23<sup>rd</sup> January 2020 and we will be sending out the statutory Notice of Hearing to you and all other relevant parties later today.

However, whilst we have arranged a hearing date, I would hope that it may be possible for an agreement to be reached between yourselves and the applicant's such that the hearing may not be necessary. With this in mind, I would be most grateful if you could consider the contents of the communication you receive from the applicant at the earliest opportunity and if you are happy to do so, copy me into any subsequent response.

Naturally should I be able to assist in any way, please do not hesitate to contact me.

Yours sincerely,



**David Knowles-Ley**

Licensing Manager

Licensing Team

Chichester District Council

Ext: 34743 | Tel: 01243534743 | [dknowles-ley@chichester.gov.uk](mailto:dknowles-ley@chichester.gov.uk) | Fax: 01243 776766

<http://www.chichester.gov.uk>



**Subject:** FW: Pub in the Park Representation Response

**From:** Katie Caines

**Sent:** 08 January 2020 14:11

**To:** Kathy Bourne <kathy.bourne@cft.org.uk>

**Cc:** Sarah-May Clarke <Sarah-Mayc@Brandevents.co.uk>

**Subject:** Pub in the Park Representation Response

Hi Kathy,

Firstly, I wanted to say thank you for meeting with me in December, it was incredible useful to hear your thoughts and concerns surrounding the event and in particular your comments on traffic and noise. Following the meeting I have spoken with our stage tech team, our noise consultant and our traffic contractor. We take your concerns very seriously and aim to mitigate these as best we can. As promised, we have also explored the option of moving the event to the weekend before, but this comes with some significant challenges. So I wanted to propose a few things ahead of taking this decision.

Firstly, we are looking into conducting a noise test next week. We would simulate the noise generated by the main stage and test the sound levels in several locations to represent different stage locations. We would like to set up a receptor in the theatre and so it would be useful to understand when the theatre is free next week. To achieve the best results we would look to conduct this test post 6pm and in good weather. Could you confirm whether there is anyone available to meet us one evening next week to complete this test or give us access? Our intention is to provide both parties with evidence that both live music and CFT productions can run simultaneously without disruptions.

Secondly, we would like to understand your operating schedule across the weekend. You mentioned the tech rehearsal is on Friday and the 2 performances are on Saturday. Do you have final running times for these productions and interval times for each as well. We would like to explore how we can best schedule our live acts around your performance times. I understand the production is a straight play but making sensible decisions about our scheduling based on your running times will help with sound clash. We have successfully achieved this at other venues with theatres and wedding ceremonies running alongside our live music and we are happy to look at our music start times in order to work with your production times.

Having said that I understand the tickets aren't on sale for your production yet and I can't see them on the website. Could you let us know where they have been communicated and if there was any movement your end on the start times.

We have discussed moving the event to the weekend before. This isn't a decision we would take lightly as we too have been promoting the event to sponsors and patrons. There will be significant cost associated with making the move and puts major pressure on our operations team to deliver the event, as we would be overlapping with another of our events in Marlow.

I am on the phone all week so happy to discuss this in more detail. My mobile is: [REDACTED] we would greatly appreciate any insight into how the theatre operates over that weekend and how we can work together to reduce interruptions.

Thank you

Katie



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